

Abstract Submission Instructions

Formatting guidelines

- Do not use all capital letters for your title, authors, affiliations, or body of your abstract.
- The format of your abstract will be standardized with all abstracts for ease of reading.
- Please keep the size of your abstract to 1 page.
- Please keep the body of your abstract to less than 2800 characters.
- Titles should have only key words capitalized.
- Authors should be entered in the format of “first name[space]last name.”
- Please do not put periods after your title or the last author.
- If you are using middle initials, please put a period after the middle initial for each author

Warnings

- To avoid possible loss/corruption of data, do not use Greek symbols, but instead spell them out.
- Once the abstract has been downloaded, you will have 3-7 days to proof your abstract once it is sent to you. Corrected abstracts submitted after the proofing deadline cannot be guaranteed to be entered into the abstract book in the revised format.
- Please do not paste your entire abstract into the entry field reserved for the body of your abstract. If you paste your entire abstract into that entry field, you run the risk of losing the end of your abstract, as this data field has a finite number of characters that can be entered into it.

Multiple Authors and Affiliations

- Should you need to utilize superscript for the authors and the multiple labs, please use only numbers. Do not use symbols or lower-case letters.
- When entering the superscript affiliation number for each author, it is acceptable to leave them in normal font at the end of their name, rather than converting to superscript. The numbers will be changed to superscript format upon downloading by the events coordinator.

Notification:

- If you have submitted an abstract and it is chosen to be presented during one of the scientific sessions, you will be notified 2-3 weeks before the meeting. Please note that any abstract not chosen to be presented during a scientific session will be allotted space during one of the poster sessions and you will be given that assignment (the pages number of your abstract in the abstract book) when you check in at the meeting.